

Revised Procedure for Extramural Programme of ICMR

w.e.f.01.01.2012

In order to bring efficiency and transparency in processing of Extramural Research Projects and to save time and efforts of the investigators, the Council has decided to adopt an online and two stages processing of extramural projects.

The revised procedure would be as follows:

1. **Initially the investigators would be required to submit a concept note only not exceeding three pages.** This note would describe the justification and objectives of the study, expected outcomes, benefits, proposed methodology, duration of the project and tentative budget. The investigators may look into the thrust areas of research of the Council, identified by ICMR based on national needs, available on the ICMR website, while preparing the concept note.
2. **The investigators must also submit a declaration, along with other things,** regarding the number of projects being currently handled by them and whether such proposal was submitted by them earlier or not.
3. **The concept note can be submitted any time in the year.** After receiving the concept note an acknowledgment will be issued which will have a unique identification number (Id. No.). All future correspondence and sanctions should invariably quote this number. No future enquiry/correspondence would be entertained by ICMR without this number.
4. The concept proposals received within two months blocks or on deadline would be scrutinized and evaluated by the Council within a fixed time period and decision would be communicated to investigators for both selected and non selected proposals.
5. The Principal investigators (PIs) of the selected concept notes only would be asked to expand their proposal into detailed project in the format of the ICMR adhoc projects within a period of not more than 2 months and submit to the Council online .Two ink signed copies will also be required to be submitted.
6. The detailed project will be also evaluated by the Council within a fixed time and decision would be communicated to investigators.

Date of effectiveness of the revised procedure

The revised procedure will be effective from **January 1, 2012**

Link for the online submission <http://icmr.cdacnoida.in/ICMR/>