

ELECTRONIC DATA PROCESSING

The Electronic data processing (EDP) division provides computerized services to all the departments in the TRC. The EDP division continues to provide data management support, including data entry/verification to various studies undertaken at the Centre. Also, this division generates reports and prepares pre-printed forms for field activity and supply data tabulations for monitoring the studies and publication of research work.

Data entry, information process and e-mailing are the key requirements for a research organization. Upgradation of servers and other IT equipments that were undertaken in the previous year was maintained during the year.

This division helps in providing audio-visual system for presentation of research materials during conferences, meetings and training programmes held at the centre.

Most of the break-down calls of computers and its peripherals were dealt under comprehensive annual maintenance contract. This includes managing the installation of the facilities and ensuring that the computers are maintained and kept up to-date.

Six Data entry operators, three Data processing assistants, one Network coordinator (ICER project) and one EDP-In charge are working in this division.

The quantum of documents of epidemiological, clinical, laboratory and program based studies entered and verified from April, 2008 to March, 2009 is shown below.

No. of documents entered: 1,84,137

No. of documents verified: 1,84,994

A total of 1,47,260 records were processed for the on-going third resurvey of disease survey conducted at Tiruvallur district. Eleven panchayats' pre-printed cards, and nine panchayats' person's alphabetical name-wise and household-wise lists were supplied for the third resurvey.

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